

Intro Talent Branding & Management Agency

INDEPENDENT CONTRACTOR AGREEMENT

“PHOTOGRAPHERS”

227 West 4th St, Suite 309, Charlotte NC 28202 p: 980-292-0717 info@introcharlotte.com

FULL NAME: _____

CELL PHONE: _____

PERSONAL EMAIL: _____

MAILING ADDRESS: _____

DRIVERS LICENSE NUMBER: STATE: _____ NUMBER: _____

SOCIAL SECURITY NUMBER OR TAX ID NUMBER: _____

COMPANY EMAIL: _____

COMPANY EMAIL PASSWORD: _____

CONTRACT TERM:

- 1 DAY / DATE: _____
- 1 WEEK / DATES: _____
- 1 MONTH / DATES: _____
- 3 MONTHS / DATES: _____
- 6 MONTHS / DATES: _____
- 12 MONTHS / DATES: _____

PERMISSIONS ENABLED:

- TUMBLR _____
- FACEBOOK FAN PAGE _____
- TWITTER _____
- INSTAGRAM _____
- SMUGMUG _____
- TAS 800 SOFTWARE _____
- GROUPME _____
- BANK OF AMERICA BUSINESS CARD _____
- PAYPAL DEBIT MASTERCARD _____
- PAYPAL / PAYPAL HERE _____
- INTUIT PAYROLL _____
- CONSTANT CONTACT _____

- KEYS TO THE OFFICE _____
 - KEYS TO THE BUILDING/ SECURITY ALARM CODE _____
 - SPECIFIC COMPANY ACCOUNTS _____
 - WEBSITE AUTHOR: (PAGES) _____
- _____
- _____
- OTHER: _____
- _____
- _____

CONTRACTOR DESCRIPTION:

Our agency photographers work on weekdays and weekends for agency shoots. Models and Actors shoot 2L/10E, 4L/20E, 6L/30E shoots. Photographer must have experience with editorial/fashion/actor shoots and be an excellent coach. Must be able to develop rapport with the talent quickly and pull the best out of them. Most of our agency shoots are outdoors. As we are located downtown, there is no limit to the creative and interesting locations to shoot the talent. Location choices are up to the photographer. In studio shoots are an option in the colder months. Photos must be edited and returned to us via high resolution download link by 5PM within 7 days of the shoot. Pay is docked for each day that images are late.

REQUIREMENTS:

Must edit and turn in the appropriate amount of branded (INTRO LOGO in bottom right corner), and unbranded images within 7 days by 5pm on the 7th day. Images received after 5pm on the 7th day will be docked \$5.00 per day until they are turned in and you will be required to edit and resend your invoice. While we allow you choose the 5 best images, in the event that we are not pleased with any or all of the images, we may ask to see the unedited images and choose another image or set of images to be edited. This is rare, but in the event of such an inquiry/request you agree to do so at no additional charge. Photographers are not to communicate with talent about agency images, but to always refer them back to the agency. All images must either be sent to us via a smugmug download link or a dropbox download link. We WILL NOT accept links to galleries or download images one at a time under any circumstances.

PAY: Your first 2look/10 edit shoot at the agency is a test shoot and is unpaid. Each shoot thereafter will be \$40 per 2L/10E (goes up in increments of \$40 per 2 look shoots)

Raises: Eligible for increases of \$5 to \$10 per 2 look/10 edit shoot every 12 months under contract pending timely photo returns, timely shoots, great coaching and positive feedback from staff and talent regarding their experience with you.

Invoices: Photographers must turn in invoices via Paypal only within 24 hours of their shoot. Invoices will be settled within 5 business days of the shoot (usually the same day, but no more than 5 business days). A delay in submitting your invoice and submitting it properly may result in a delay in your invoice being settled. Invoices must check the box "allow partial payments" with a \$40 minimum option. Invoices must list each model on a separate line. You may not add credit card processing fees to the invoice you submit to us. We can provide you with a sample invoice to reference.

CONTRACT TERMS:

YOU ARE BOUND TO COMPLETE THE FULL TERM OF YOUR CONTRACT. IF FOR ANY REASON WE, INTRO, DEEM YOU TO NO LONGER BE FIT FOR THE ROLE IN WHICH YOU WERE CONTRACTED, YOU CAN BE RELEASED FROM YOUR CONTRACT WITH US AT ANY TIME FOR ANY OR NO REASON AT ALL, WITH OR WITHOUT NOTICE. WHETHER YOUR CONTRACT EXPIRES OR YOU ARE RELEASED FROM IT, YOU ARE STILL BOUND TO THE TERMS OF THE CONFIDENTIALITY/LIABILITY CLAUSE BELOW.

CONFIDENTIALITY/LIABILITY:

BY SIGNING THIS DOCUMENT AND ENGAGING IN WORK WITH INTRO, YOU AGREE TO BE BOUND BY THE TERMS OF THIS AGREEMENT. YOU UNDERSTAND THAT AT NO TIME DURING YOUR CONTRACT OR INDEFINITELY AFTER YOUR CONTRACT COMPLETION, ARE YOU PERMITTED TO DISCUSS THE USE OF OUR AGENCY SOFTWARE, WEBSITE, SOCIAL MEDIA, POLICY, PROCEDURE, CLIENT LIST, OPERATION METHODS, CONVERSATIONS OVERHEARD OR PARTICIPATED IN, OR ANYTHING ELSE THAT COULD BE CONSIDERED THE INTELLECTUAL PROPERTY OF INTRO OR ANY OF IT'S AFFILIATES. YOU MAY NOT REGISTER WITH TAS800, 800CLIENT, 800WORLDCLIENT AS AN AGENT, CASTING DIRECTOR OR BOOKER FOR A PERIOD OF 24 MONTHS (2 YEARS) FROM THE DATE OF SEPARATION. AT THE CONCLUSION OF YOUR CONTRACT, YOU ALSO AGREE NOT TO ACCESS, CHANGE THE PASSWORDS FOR, OR USE ANY BANK CARDS, BUILDINGS, WEBSITES, ACCOUNTS OR ANYTHING YOU HAVE BEEN GIVEN ACCESS OR PERMISSION TO USE. FURTHERMORE, YOU AGREE NOT TO HOLD INTRO, ITS OWNERS, AFFILIATES OR CLIENTS LIABLE FOR ANY DAMAGES YOU MAY INCUR WHILE CONTRACTED WITH INTRO INCLUDING BUT NOT LIMITED TO: FATIGUE, STRESS, BODILY DAMAGE, PROPERTY DAMAGE, EXPENSES RELATED TO YOUR CONTRACT OR DUTIES, OR ANYTHING ELSE THAT MIGHT BE CONSIDERED OR CATEGORIZED CLOSE TO OR IDENTICAL TO THOSE LISTED ABOVE.

MUTUALLY AGREED UPON ADJUSTMENTS TO SAID CONTRACT:

_____ X
_____ X
_____ X
_____ X
_____ X

